



Alpha Reprographics
200 Route 110
Farmingdale, NY 11735
631.753.3000 fax 777.7699

BUSINESS CREDIT APPLICATION

Type of business: \_\_\_\_\_ Company \_\_\_\_\_ Corporation \_\_\_\_\_ Partnership

Name \_\_\_\_\_ Phone \_\_\_\_\_

BILLING ADDRESS

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How long at this address? \_\_\_\_\_ Date business opened \_\_\_\_\_ Type of business \_\_\_\_\_

Full name of owner or president \_\_\_\_\_

Dunn & Bradstreet Rating \_\_\_\_\_ Are purchase orders required? \_\_\_\_\_ Yes \_\_\_\_\_ No

Sales Tax Status \_\_\_\_\_ Taxable \_\_\_\_\_ Non-taxable If non-taxable, a signed tax exemption certificate must be attached.

Name of person to contact regarding payment \_\_\_\_\_ Phone \_\_\_\_\_

BANK REFERENCE

Name \_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_ Account No. \_\_\_\_\_

CREDIT TRADE REFERENCES (THREE REQUIRED)

Table with 3 columns: Name, Address, Phone. Three rows for references.

COPYRIGHT LICENSE INDEMNIFICATION AGREEMENT: I represent that I am familiar with the copyright laws governing reproduction of copyrighted materials. I warrant that I have received permission and license from the copyright owner of the film, print, slide, movie, artwork, digital medium or other material (hereafter referred to as the "photos") submitted for processing and/or printing to reproduce the photos for the purposes that I intend to use them. I have the legal right to, and do authorize and grant a non-exclusive license to Alpha Drafting, Inc. and its agents to reproduce the photos and return them to me or my agents.

TERMS: Invoices are due and payable within 30 days of the invoice date. Past due accounts are subject to bear interest at the rate of 1.5 percent per month (18% Annual Percentage Rate) or the highest rate allowed under applicable law, whichever is higher. Alpha Drafting, Inc. Does not charge a membership or other participation fee. All sales are made subject to Alpha's Terms and Conditions of Sale in effect at the time your order is accepted. You are responsible for ensuring that all orders made for your account are properly authorized. Credit may be withdrawn by Alpha at any time.

I understand that the information furnished on this application is for the purpose of obtaining business credit. To the best of my knowledge, the information given is true and correct. Further, I have read the Terms and Copyright License Indemnification Agreement and agree to them as stated.

Signature of person making application \_\_\_\_\_ Title \_\_\_\_\_

If in business or incorporated less than one year, please complete below.

INDIVIDUAL GUARANTEE

An individual guarantee is required for all new businesses/corporations or for businesses/corporations with a limited credit history. Please have an officer of the corporation complete the individual guarantee below.

In consideration of the credit extended and to be extended to, \_\_\_\_\_ a corporation or business, by Alpha Drafting, Inc., the undersigned do, individually on behalf of ourselves, our heirs and executors, hereby guarantee the payment of any amount owed.

This guarantee shall be a continuing individual guarantee of the payment for all purchases made until notice of termination of this individual guarantee is given by me by certified mail and addressed to Alpha Drafting, Inc. at 200 Route 110 Farmingdale, NY 11735

In the event it becomes necessary for Alpha Drafting, Inc. to bring suit to collect any amount required to be paid hereunder, the undersigned individual agrees to pay a reasonable amount, in addition to any amount which would otherwise be owed, as attorney fees incurred by Alpha Drafting, Inc. in the collection of any such indebtedness.

Witness on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Guarantor's Social Security No. \_\_\_\_\_

Guarantor Signature \_\_\_\_\_ Title \_\_\_\_\_

Print Name \_\_\_\_\_

Witness Signature \_\_\_\_\_ Title \_\_\_\_\_

Print Name \_\_\_\_\_